

[Your Name/Law Firm]  
[Your Address]  
[City, State, Zip Code]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Opposing Counsel Name]  
[Opposing Law Firm]  
[Address]  
[City, State, Zip Code]

**Re: [Case Name]**

**Court Case No.: [Case Number]**

**Subject: Meet and Confer Regarding Frivolous Allegations in [Name of Pleading]**

Dear [Opposing Counsel Name],

This letter serves as a formal meet and confer effort pursuant to [Insert Applicable Local Rule or Statute] regarding certain allegations contained in the [Name of Pleading, e.g., Complaint/Answer] filed on [Date].

After reviewing the filing, we have identified the following allegations that we believe are frivolous, irrelevant, or improper:

- **Allegation:** [Identify Paragraph Number and specific text]  
**Basis for Objection:** [Explain why it is frivolous, lacks evidentiary support, or is legally irrelevant].
- **Allegation:** [Identify Paragraph Number and specific text]  
**Basis for Objection:** [Explain why it is scandalous or unnecessary to the claims].

We believe these portions of the pleading are subject to a Motion to Strike because they [mention specific legal grounds, e.g., do not state a valid claim, are intended only to harass, or are not supported by existing law].

The purpose of this letter is to resolve this issue without the need for judicial intervention. We request that you voluntarily amend the pleading to remove or clarify these allegations by [Insert Deadline Date].

If we are unable to reach an agreement regarding these items, we will have no choice but to file a formal Motion to Strike and will seek any available sanctions or fees associated with the motion as permitted by [Insert Rule].

Please let me know your position on this matter or if you would like to schedule a brief call to discuss this further.

Sincerely,

[Your Signature]

[Your Printed Name]