

[Your Name]  
[Your Address]  
[Phone Number]  
[Email Address]

[Date]

[Hiring Partner Name]  
[Firm Name]  
[Firm Address]

Dear [Mr./Ms./Mx. Surname],

I am writing to formally express my interest in joining [Firm Name] as a Partner in the [Practice Area] department. As a seasoned practitioner currently at [Current Firm Name], I have followed [Firm Name]'s growth and reputation for excellence in [Specific Industry or Practice Specialty], and I believe my practice would integrate seamlessly with your existing platform.

Currently, my practice focuses on [Briefly describe your core expertise]. I manage a diverse portfolio of clients, ranging from [Types of clients, e.g., Fortune 500 companies to private equity firms]. Over the past [Number] years, I have consistently maintained a portable book of business valued at approximately \$[Amount], with significant potential for expansion within a firm that offers [Specific Resource or Global Reach] like yours.

The primary driver for my interest in [Firm Name] is the opportunity to leverage your firm's [Specific Strength, e.g., international footprint, regulatory strength, or collaborative culture] to better serve my existing clients and to develop new business. I am confident that my experience in [Mention a specific high-value skill or recent major deal/case] will add immediate value to your partnership and contribute to the firm's strategic objectives.

I have attached my resume and a representative matters list for your review. I am prepared to provide a detailed Lateral Partner Questionnaire (LPQ) and business plan at the appropriate stage of the process.

Thank you for your time and for maintaining the confidentiality of this inquiry. I look forward to the possibility of discussing how my practice can complement the continued success of [Firm Name].

Sincerely,

[Your Signature]

[Your Printed Name]