

[Your Name]
[Your Current Law Firm]
[Your Phone Number]
[Your Email Address]

[Date]

[Recruiting Partner Name]
[Target Law Firm Name]
[Target Law Firm Address]

Dear [Mr./Ms. Last Name],

I am writing to express my interest in joining [Target Law Firm Name] as a Partner in the [Practice Area] group. As a practitioner with [Number] years of experience specializing in [Specific Sub-Sectors], I have followed your firm's recent successes in [Specific Case or Deal] and believe my practice would integrate seamlessly with your existing platform.

Currently, I maintain a robust portable book of business valued at approximately \$[Amount] in annual billings. My client base consists of [Types of Clients, e.g., Fortune 500 companies, private equity firms, or tech startups], many of whom I have represented for over [Number] years. I am confident that a significant majority of these relationships will transition with me, driven by the enhanced resources and geographic reach offered by [Target Law Firm Name].

Key highlights of my practice include:

- [Highlight 1: Notable recent transaction or litigation win]
- [Highlight 2: Specific client industry focus or niche expertise]
- [Highlight 3: Leadership roles or mentorship experience]

I am attracted to [Target Law Firm Name] because of its reputation for [Specific Firm Strength, e.g., collaborative culture or international arbitration strength]. I am eager to discuss how my portable practice and technical expertise can contribute to the firm's strategic growth objectives.

Attached please find my resume and a representative matters list. A formal Lateral Partner Questionnaire (LPQ) and detailed business plan are available upon request. I look forward to the possibility of speaking with you.

Sincerely,

[Your Signature]
[Your Printed Name]