

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]
[USPTO Registration Number, if applicable]

[Date]

[Hiring Partner or Recruiting Manager Name]
[Law Firm Name]
[Firm Address]

Re: Intellectual Property Patent Attorney Application

Dear [Mr./Ms./Mx. Last Name],

I am writing to formally express my interest in joining the Intellectual Property practice group at [Law Firm Name]. As a registered Patent Attorney with a background in [Your Technical Field, e.g., Electrical Engineering/Biotechnology], I am eager to contribute my technical expertise and legal experience to your firm's esteemed IP department.

During my tenure at [Current/Previous Firm or Company], I have gained extensive experience in patent prosecution, including drafting original applications, responding to Office Actions, and conducting prior art searches. I have successfully managed portfolios for clients ranging from startups to multinational corporations. My technical proficiency allows me to bridge the gap between complex innovation and robust legal protection.

I am particularly drawn to [Law Firm Name] because of your firm's reputation for [mention a specific practice area or recent case]. I am confident that my ability to provide strategic IP counsel will complement your general practice model and provide immediate value to your clients.

Enclosed are my resume and a representative writing sample for your review. I would welcome the opportunity to discuss how my qualifications align with the needs of your firm. Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Typed Name]