

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]
[Your LinkedIn Profile URL]

[Date]

[Hiring Partner Name or Recruiting Manager Name]
[Law Firm Name]
[Firm Address]

Dear [Mr./Ms./Mx. Surname],

I am writing to formally introduce myself as a Senior Patent Attorney with [Number] years of experience, specializing in [Specific Technology Area, e.g., Electrical Engineering/Biotechnology]. Having closely followed [Law Firm Name]'s reputation for excellence in the [Specific Region] legal market, I am interested in exploring how my technical expertise and portable book of business might complement your Intellectual Property practice.

Throughout my career, I have managed complex global patent portfolios, navigated high-stakes inter partes reviews, and provided strategic counsel to clients ranging from startups to Fortune 500 companies. My background includes:

- Preparation and prosecution of domestic and international patent applications.
- Conducting freedom-to-operate, validity, and infringement opinions.
- Mentoring junior associates and streamlining IP department workflows.
- Developing a client base within the [Specific Industry] sector valued at approximately \$[Amount] in annual billings.

I am particularly drawn to [Law Firm Name] because of your firm's commitment to [mention a specific firm value, award, or recent case]. I am confident that my technical proficiency and proactive approach to business development would be an asset to your team and your regional clients.

I have attached my resume and a representative patent list for your review. I would welcome the opportunity to speak with you or the Intellectual Property Practice Group Leader regarding potential synergies between my practice and your firm.

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]