

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Partner Name]
[Recruiting Manager Name]
[Law Firm Name]
[Firm Address]

RE: Application for Lateral Corporate M&A Associate Position

Dear [Mr./Ms./Mx.] [Last Name],

I am writing to express my strong interest in the Corporate M&A Associate position at [Law Firm Name]. As a practicing attorney currently specializing in [Current Practice Area/M&A] at [Current Firm Name], I have followed [Law Firm Name]'s reputation for excellence in [Specific Industry or Deal Type, e.g., cross-border mid-market transactions] and am eager to contribute my expertise to your team.

During my [Number] years of practice, I have developed a robust skill set in managing complex domestic and international transactions. My experience includes:

- Leading due diligence teams and coordinating workflow across multiple specialist practice groups.
- Drafting and negotiating principal transaction documents, including Stock Purchase Agreements (SPAs), Asset Purchase Agreements (APAs), and Merger Agreements.
- Managing the closing process for deals ranging from \$[Amount] million to \$[Amount] billion.
- Advising private equity clients and strategic acquirers on corporate governance and post-closing integration.

I am particularly drawn to [Law Firm Name] because of your recent work on [Mention a specific deal the firm handled]. My background in [Specific Sector, e.g., Technology or Healthcare] aligns perfectly with your firm's current client portfolio. I am seeking to bring my disciplined approach to deal management and my commitment to client service to a platform that values [Firm Value, e.g., collaborative innovation or global reach].

Thank you for your time and consideration. I have attached my resume and a representative deal sheet for your review. I look forward to the opportunity to discuss how my transactional experience can support the continued success of your corporate department.

Sincerely,

[Your Signature]

[Your Printed Name]