

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]
[Your LinkedIn Profile]

[Date]

[Hiring Partner or Recruiting Manager Name]
[Law Firm Name]
[Firm Address]
[City, State, Zip Code]

Dear [Mr./Ms./Mx.] [Last Name],

I am writing to express my strong interest in the Corporate M&A Associate position at [Law Firm Name], as advertised on [where you saw the posting]. As an attorney with [Number] years of experience specializing in complex transactional matters at [Current/Previous Firm Name], I am eager to contribute my expertise in deal structuring and project management to your firm's premier M&A practice.

During my tenure at [Current/Previous Firm Name], I have represented [private/public] companies and private equity sponsors across a variety of domestic and cross-border transactions. My experience includes drafting and negotiating principal transaction documents, including stock purchase agreements, merger agreements, and disclosure schedules. I have managed all phases of the deal lifecycle, from conducting comprehensive legal due diligence and managing junior associates to overseeing the closing process for deals valued up to \$[Dollar Amount].

I am particularly drawn to [Law Firm Name] because of its reputation for handling high-stakes, market-leading transactions, specifically in the [Target Industry, e.g., Tech/Energy/Healthcare] sector. I am impressed by the firm's recent work on [mention a specific recent deal or news item about the firm]. I am confident that my technical proficiency, commitment to client service, and ability to thrive in a fast-paced, collaborative environment align with the standards of excellence at your firm.

Thank you for your time and consideration. I have attached my resume and deal sheet for your review. I look forward to the possibility of discussing how my background and skills can benefit the Corporate department at [Law Firm Name].

Sincerely,

[Your Signature]

[Your Printed Name]