

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]
[Your LinkedIn Profile URL]

[Date]

[Hiring Partner Name]
[Law Firm Name]
[Practice Group: Cross-Border M&A]
[Firm Address]

RE: Application for Cross-Border Corporate M&A Associate Position

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my strong interest in the Cross-Border Corporate M&A Associate position at [Law Firm Name], as advertised on [where you saw the posting]. As an attorney with [Number] years of experience specializing in international transactions and complex corporate restructuring, I am eager to contribute my expertise to your firm's globally recognized practice.

In my current role at [Current/Previous Law Firm], I have played a key role in numerous multi-jurisdictional deals, including [mention a specific type of deal, e.g., \$500M cross-border acquisition]. My experience includes:

- Managing due diligence processes across multiple time zones and legal frameworks.
- Drafting and negotiating primary transaction documents such as Share Purchase Agreements (SPAs) and Asset Purchase Agreements (APAs).
- Coordinating with local counsel in [mention specific regions, e.g., EMEA, APAC, or Latin America] to ensure regulatory compliance and seamless integration.
- Advising clients on foreign direct investment (FDI) regulations and antitrust filings.

I am particularly drawn to [Law Firm Name] because of your recent work on [mention a specific recent deal the firm handled]. My fluency in [mention languages if applicable] and my ability to navigate the nuances of differing legal systems allow me to provide strategic value to international clients navigating the complexities of the [specific market] market.

I have enclosed my resume and deal sheet for your review. I look forward to the opportunity to discuss how my background in cross-border M&A can support the continued success of your team. Thank you for your time and consideration.

Sincerely,

[Your Name]