

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Re: Limited Scope Representation Agreement - Appellate Review

Dear [Client Name],

This letter confirms that [Law Firm Name] ("Attorney") has been retained by [Client Name] ("Client") for the limited purpose of providing legal services regarding an appellate review of [Case Name/Number].

1. Scope of Services

The Attorney's representation is strictly limited to the following tasks:

- Reviewing the trial court record, including the final judgment and relevant transcripts.
- Researching legal issues related to potential grounds for appeal.
- Providing a written legal memorandum or verbal consultation advising on the merits of an appeal.
- [Optional: Drafting a Notice of Appeal].

2. Excluded Services

The Attorney is NOT representing the Client in any other capacity. Specifically, this agreement does NOT include:

- Filing briefs or motions with the appellate court.
- Oral arguments.
- Representation in the underlying trial court proceedings.
- Any other legal matter not specifically listed in Section 1.

3. Fees and Expenses

The Client agrees to pay a [Flat Fee/Hourly Rate] of \$[Amount] for these limited services. This fee is due [immediately / upon completion]. The Client is also responsible for costs such as transcript fees or filing fees, if applicable.

4. Termination of Representation

The Attorney-Client relationship will automatically terminate upon the delivery of the legal advice/review described in Section 1. No further action will be taken by the Attorney to protect the Client's rights unless a new, written engagement agreement is signed by both parties.

5. Client Obligations

The Client must provide all relevant documents and trial records to the Attorney by [Date] to ensure sufficient time for review before any statutory deadlines.

Please sign below to acknowledge your understanding and acceptance of these limited terms.

Sincerely,

[Attorney Name]
[Law Firm Name]

Acknowledge and Agreed:

[Client Signature]

[Date]