

Subject: Confirmation of Non-Representation - Entity Formation: [Proposed Entity Name]

Dear [Recipient Name],

Thank you for contacting [Law Firm/Company Name] regarding the formation of [Proposed Entity Name].

We are writing to formally confirm that [Law Firm/Company Name] will not be representing you or your interests in the formation of this entity or any related legal matters. We have not been retained as your legal counsel, and no attorney-client relationship has been formed.

Please be aware that the formation of a legal entity often involves strict deadlines and filing requirements with state and federal agencies. Failure to meet these deadlines may result in the loss of legal rights or the imposition of penalties. We recommend that you consult with another professional immediately if you still intend to proceed with this formation.

We have not reviewed any documents or provided specific legal advice regarding your situation. We are returning any original documents you may have provided to us under separate cover.

Thank you for considering our services. We wish you the best in your future endeavors.

Sincerely,

[Your Name]

[Your Title]

[Law Firm/Company Name]