

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Law Firm Name]
[Firm Address]

Re: Application for [Job Title, e.g., Junior Conveyancer / Real Estate Paralegal]

Dear [Hiring Manager Name],

I am writing to express my strong interest in the [Job Title] position at [Law Firm Name]. Having spent [Number] years as a licensed Real Estate Agent with [Former Brokerage], I have developed a deep understanding of property transactions from the ground up. I am now seeking to transition my career into the legal sector, where I can apply my practical knowledge of real estate contracts and titles to support your firm's property department.

During my career in real estate, I have successfully managed [Number] of closings. This experience has provided me with a comprehensive understanding of:

- Reviewing and explaining purchase agreements and disclosure documents.
- Coordinating with escrow officers, lenders, and inspectors to meet strict deadlines.
- Identifying potential title issues or liens that could delay a transaction.
- Maintaining meticulous records and ensuring compliance with state regulations.

I am particularly drawn to [Law Firm Name] because of your reputation for [mention a specific firm specialty, e.g., commercial development or high-end residential litigation]. My background as an agent means I already possess the "soft skills" necessary for this role: I am accustomed to managing high-stress situations, communicating complex information to clients, and maintaining a high level of professional ethics.

I am eager to bring my industry perspective to your team and am committed to pursuing any necessary legal certifications to further my contribution to the firm. Thank you for your time and consideration. I look forward to the possibility of discussing how my background in real estate can benefit [Law Firm Name].

Sincerely,

[Your Name]