

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Hiring Partner Name]
[Law Firm Name]
[Firm Address]

Dear [Mr./Ms./Mx. Last Name],

I am writing to formally express my interest in joining [Law Firm Name] as a Partner within the [Practice Area] group. As a current Partner at [Current Firm Name] with [Number] years of experience, I have followed your firm's growth and am impressed by your reputation in [Specific Legal Field or Industry].

My current practice focuses on [Briefly describe your specialization]. I currently maintain a portable book of business valued at approximately \$[Amount], consisting of clients in the [Industry] sectors. I am confident that my existing client base offers significant synergies with [Law Firm Name]'s current offerings and would benefit from your firm's national/international platform.

Throughout my career, I have successfully [mention one major achievement, e.g., led high-stakes litigation or closed multi-billion dollar deals]. Beyond my practice, I am committed to [mention mentorship, firm leadership, or diversity initiatives], and I look forward to contributing to the entrepreneurial culture at your firm.

Attached are my CV and a representative matters list. I have also prepared a formal business plan which I am happy to share during a confidential discussion. I look forward to the possibility of discussing how my practice can contribute to the continued success of [Law Firm Name].

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]