

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Hiring Manager Name]
[Law Firm or Company Name]
[Address]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my interest in the Intellectual Property Attorney position at [Law Firm/Company Name], as advertised on [where you saw the job post]. With a strong background in [Patent/Trademark/Copyright] law and [Number] years of experience in the field, I am confident in my ability to protect and manage your clients' intellectual assets.

In my current role at [Current/Previous Firm], I have successfully managed a diverse portfolio of IP matters, including drafting and prosecuting patent applications, conducting trademark clearance searches, and representing clients in infringement litigation. My technical background in [Your Field, e.g., Engineering/Biology/Software] allows me to communicate effectively with inventors and provide high-level legal strategies for complex innovations.

Key highlights of my experience include:

- Managing over [Number] domestic and international patent filings.
- Negotiating complex licensing and technology transfer agreements.
- Representing clients before the [USPTO/Relevant Authority] in opposition and cancellation proceedings.
- Conducting comprehensive IP due diligence for mergers and acquisitions.

I am impressed by [Law Firm/Company Name]'s reputation for [mention a specific achievement or practice area of the firm]. I am eager to bring my expertise in IP portfolio management and enforcement to your team.

Thank you for your time and consideration. I look forward to the possibility of discussing how my skills and experience align with the needs of [Law Firm/Company Name].

Sincerely,

[Your Signature]

[Your Printed Name]