

[Law Firm Name]
[Address]
[City, State, Zip Code]

[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

RE: Notice of Limitation of Liability

Dear [Client Name],

This letter serves to outline the terms regarding the limitation of liability for legal services provided by [Law Firm Name] in connection with [Description of Matter/Case].

Please be advised that our firm's liability for any claim arising out of our professional services is limited as follows:

- **Aggregate Limit:** The total liability of the firm, its partners, and employees for any losses or damages shall not exceed [Insert Dollar Amount, e.g., \$500,000] or the total fees paid for the specific matter, whichever is lower.
- **Scope of Claims:** This limitation applies to all claims, including but not limited to breach of contract, negligence, or professional errors and omissions.
- **Third Parties:** The firm assumes no liability to any third parties who are not signatories to the engagement agreement.
- **Exclusions:** This limitation does not apply to instances of intentional fraud or gross misconduct.

By continuing to instruct the firm in this matter, you acknowledge and agree to these limitations. If you have any questions or wish to discuss these terms further, please contact us immediately.

Sincerely,

[Signature]
[Name of Partner/Attorney]
[Law Firm Name]

Acknowledgment:

I, [Client Name], have read and understood the limitation of liability terms set forth above and agree to be bound by them.

Signature: _____ Date: _____