

[Your Name]  
[Your Address]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Recruiter Name]  
[Law Firm Name]  
[Firm Address]

Re: Application Update - [Your Name] - Federal Judicial Clerkship

Dear [Mr./Ms. Recruiter Last Name],

I am writing to provide an update regarding my candidacy for an associate position with [Law Firm Name]. I previously applied for a position with your [Office Location] office.

I am pleased to share that I have accepted a federal clerkship with the Honorable [Judge's Name] of the [Court Name, e.g., United States District Court for the Southern District of New York]. My clerkship is scheduled to run from [Start Month/Year] to [End Month/Year].

Despite this development, I remain very interested in joining [Law Firm Name] following the conclusion of my clerkship. I believe the experience I gain in chambers will allow me to contribute even more effectively to the firm's [Practice Area] group.

I have attached my updated resume for your records. Please let me know if there are any further materials I should provide at this time or if you would like to schedule a time to speak before I begin my term.

Thank you for your continued time and consideration.

Sincerely,

[Your Name]