

[Your Full Name]  
[Your Address]  
[Your Phone Number]  
[Your Email Address]  
[Date]

[Director/Coordinator Name]  
[Legal Clinic Name]  
[University/Law School Name]  
[School Address]

**RE: Application for Corporate Practice Legal Clinic - [Semester/Year]**

Dear [Mr./Ms./Mx. Last Name],

I am writing to formally express my interest in participating in the Corporate Practice Legal Clinic for the upcoming [Fall/Spring] semester. As a [Year, e.g., 2L or 3L] student with a strong interest in business law and transactional practice, I am eager to apply my academic knowledge to real-world corporate matters.

Throughout my legal education, I have focused my coursework on [list relevant courses, e.g., Corporations, Securities Regulation, and Contract Drafting]. These courses have provided me with a solid theoretical foundation in the legal frameworks governing business entities. I am particularly interested in your clinic because of its reputation for providing students with hands-on experience in [mention a specific clinic area, e.g., entity formation, governance, or nonprofit advisory].

In addition to my academic background, I bring [mention a relevant skill or experience, e.g., previous internship experience at a law firm, strong research skills, or a background in finance]. I am committed to providing high-quality legal assistance to the clinic's clients and am prepared to dedicate the time and effort necessary to succeed in this demanding environment.

Enclosed please find my resume and [mention any other required documents, e.g., unofficial transcript or writing sample]. Thank you for your time and for considering my application. I look forward to the possibility of discussing my qualifications with you in an interview.

Sincerely,

[Your Signature]  
[Your Printed Name]