

[Your Full Name]
[Your Address]
[Your Phone Number]
[Your Email Address]
[Date]

[Hiring Attorney/Program Director Name]
[Legal Clinic Name]
[Clinic Address]
[City, State, Zip Code]

Re: Application for [Intern/Volunteer/Staff Attorney] Position

Dear [Mr./Ms./Mx. Last Name],

I am writing to formally express my interest in the [Position Name] at [Legal Clinic Name], as advertised on [Where you saw the posting]. With a strong academic background in property law and a dedicated commitment to [housing justice/community development], I am eager to contribute to your clinic's mission of providing essential legal services to the [Location] community.

My interest in real estate law stems from [mention a specific interest, e.g., landlord-tenant disputes, affordable housing advocacy, or property title issues]. During my [time at Law School/previous internship], I gained hands-on experience in [mention a specific skill, e.g., drafting lease agreements, conducting title searches, or assisting with eviction defense]. I am particularly drawn to your clinic because of its recent work regarding [mention a specific clinic project or achievement].

Throughout my legal education, I have developed the following skills that align with the clinic's goals:

- In-depth research on [Local/State] housing statutes and zoning regulations.
- Experience performing client intake and interviews with diverse populations.
- Proficiency in drafting legal memoranda, motions, and settlement agreements.
- A proven ability to manage complex case files with strict attention to detail.

I am confident that my technical skills and my passion for ensuring equitable access to legal representation make me a strong candidate for your team. I look forward to the possibility of discussing how my background can support [Legal Clinic Name]'s ongoing efforts.

Thank you for your time and consideration.

Sincerely,

[Your Signature]
[Your Typed Name]