

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]
[Link to LinkedIn Profile or Online Bio]

[Date]

[Pro Bono Coordinator Name, if known]
[Recruitment Manager/Director Name]
[Law Firm Name]
[Law Firm Address]

Re: Application for Pro Bono Attorney Position - [Specific Practice Area/Project]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my strong interest in serving as a Pro Bono Attorney with [Law Firm Name]. Having closely followed your firm's impactful work in [Specific Area, e.g., Housing Justice, Immigration Rights, or Civil Liberties], I am eager to contribute my legal skills to support your mission of providing high-quality representation to underserved communities.

Currently, I am [mention current status, e.g., an associate at a private firm / a solo practitioner / a recent law school graduate] specializing in [Current Practice Area]. Throughout my career, I have developed strong competencies in [Skill 1], [Skill 2], and [Skill 3]. I am confident that these skills will allow me to provide immediate and effective assistance to [Law Firm Name]'s clients.

My commitment to public interest law is demonstrated by [briefly mention one or two relevant experiences, such as previous volunteer work, clinic experience, or specific case outcomes]. I am particularly drawn to [Law Firm Name] because of your recent success in [mention a specific case or initiative the firm handled]. I am prepared to dedicate [Number] hours per [week/month] to assist with [Specific Tasks, e.g., legal research, client intake, drafting briefs, or litigation support].

I have attached my resume and [any other required documents, e.g., a writing sample] for your review. I would welcome the opportunity to discuss how my background and dedication to social justice align with the needs of your firm and the clients you serve.

Thank you for your time and for the vital work you do.

Sincerely,

[Your Signature]
[Your Printed Name]