

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Recipient Name]
[Recipient Title]
[Organization Name]
[Organization Address]

Dear [Recipient Name],

I am writing to express my strong interest in the Pro Bono Attorney position within the Corporate Social Responsibility department at [Organization Name]. As a licensed attorney with [Number] years of experience in [Area of Law], I am eager to leverage my legal expertise to support your organization's commitment to social impact and community service.

In my current role at [Current Law Firm or Company], I have developed a robust legal skill set, including [mention 2-3 specific skills, e.g., litigation, contract negotiation, or legal research]. Beyond my billable responsibilities, I have consistently dedicated time to pro bono initiatives, specifically focusing on [mention specific cause, e.g., immigration rights, housing law, or non-profit formation]. These experiences have reinforced my belief that corporate resources are vital in addressing systemic social challenges.

I am particularly drawn to [Organization Name] because of your recent initiatives in [mention a specific CSR program of the company]. I am confident that my ability to navigate complex legal frameworks, combined with my passion for public interest work, will allow me to contribute effectively to your CSR goals and expand the reach of your pro bono programs.

I have attached my resume for your review and welcome the opportunity to discuss how my legal background aligns with your corporate social responsibility objectives. Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]