

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]
[LinkedIn Profile URL]

[Date]

[Hiring Partner Name or Recruiting Manager Name]
[Law Firm Name]
[Firm Address]
[City, State, Zip Code]

Re: Application for Bankruptcy and Restructuring Associate Position

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my interest in the Bankruptcy and Restructuring Associate position at [Law Firm Name], as advertised on [Platform where you found the job]. As an attorney with [Number] years of experience in high-stakes insolvency matters, I have long admired [Law Firm Name]'s reputation for handling complex Chapter 11 reorganizations and cross-border restructuring transactions.

Currently, I am an associate at [Current Firm Name], where my practice focuses on [debtor-side/creditor-side/both] representation. I have gained significant experience in drafting motions for first-day relief, negotiating DIP financing agreements, and managing the claims reconciliation process. I have also played a key role in [mention a specific notable deal or case, e.g., the successful Section 363 sale of a major retail chain], which required rigorous financial analysis and strategic collaboration with financial advisors and investment bankers.

My background in [mention relevant skill, e.g., Article 9 of the UCC or distressed M&A] allows me to provide comprehensive counsel to clients navigating the complexities of the Bankruptcy Code. I am particularly drawn to [Law Firm Name]'s [mention a specific practice strength, e.g., international reach or specialized industry focus] and am eager to contribute my technical skills and work ethic to your world-class team.

I have attached my resume and a representative deal sheet for your review. I look forward to the opportunity to discuss how my experience aligns with the needs of [Law Firm Name]. Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]