

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Agency Name]
[Agency Address]

Dear [Hiring Manager Name],

I am writing to formally express my interest in the Junior Associate position at [Agency Name]. As a licensed attorney currently practicing [Current Practice Area, e.g., Corporate Litigation] at [Current Firm], I am eager to transition my legal expertise into the entertainment industry. Having followed [Agency Name]'s representation of [Mention a Specific Client or Recent Deal], I am impressed by your firm's influence in the market and wish to contribute to your legal and business affairs team.

During my tenure at [Current Firm], I have developed a rigorous foundation in contract drafting, risk assessment, and complex negotiations. I have successfully managed [Briefly mention a high-stakes project or volume of cases], ensuring all legal protections were aligned with my clients' long-term commercial goals. I am confident that my ability to navigate intricate legal frameworks will translate effectively to reviewing talent agreements, licensing deals, and production contracts.

My passion for entertainment law is backed by [mention any relevant experience, e.g., law school coursework, a previous internship, or a specific interest in intellectual property]. I understand that the agency environment requires a blend of legal precision and fast-paced relationship management. I am prepared to leverage my analytical skills to protect your clients' interests while facilitating the creative deals that drive this industry forward.

I would welcome the opportunity to discuss how my background in [Current Practice Area] and my dedication to entertainment law can benefit [Agency Name]. Thank you for your time and consideration.

Sincerely,

[Your Name]