

[Your Name]
[Your Phone Number]
[Your Email Address]
[Your LinkedIn Profile]

[Date]

[Hiring Partner Name]
[Law Firm/Agency Name]
[Address]
[City, State, Zip Code]

Dear [Mr./Ms./Mx. Surname],

I am writing to formally express my interest in joining [Agency Name] as a Managing Partner. Having spent [Number] years at [Current/Former Firm], I am seeking to transition my practice to an environment that aligns with my vision for the future of entertainment representation and talent management.

Throughout my career, I have overseen complex legal affairs for high-profile talent, production companies, and digital media entities. My expertise encompasses film and television financing, intellectual property litigation, and the negotiation of multifaceted distribution deals. In my most recent role, I was responsible for managing a portfolio of clients generating \$[Amount] in annual billings and leading a team of [Number] associates and paralegals.

I am particularly drawn to [Agency Name] because of your reputation for [mention a specific company achievement or cultural trait]. I am confident that my existing book of business and my deep-rooted relationships with major studios and streaming platforms would be a strategic asset to your firm. My goal is to leverage my leadership experience to help [Agency Name] expand its market share and continue providing elite-level advocacy for its roster.

I have enclosed my curriculum vitae and a summary of my representative matters for your review. I would welcome the opportunity to discuss how my transition can benefit the long-term growth of your agency. Thank you for your time and discretion regarding this inquiry.

Sincerely,

[Your Signature]
[Your Typed Name]