

SENT VIA CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Date: [Insert Date]

[Landlord Name/Property Management Company]

[Street Address]

[City, State, Zip Code]

RE: NOTICE OF INTENT TO CURE MATERIAL BREACH

Reference: Commercial Lease Agreement dated [Original Lease Date] for premises located at [Law Firm Suite/Address].

Dear [Landlord Name or Representative],

This letter serves as formal notice by [Law Firm Name] ("Tenant") of our good faith intent to cure the material breach(es) identified in your notice dated [Date of Landlord's Notice of Default].

Specifically, we acknowledge the following issue(s):

- [Description of Breach 1, e.g., Unpaid Rent/Late Fees]
- [Description of Breach 2, e.g., Property Maintenance Issue]

Pursuant to Section [Section Number] of our Lease Agreement, Tenant is exercising its right to cure said breach(es) within the prescribed [Number]-day cure period. We are currently taking the following corrective actions:

1. [Action 1: e.g., Payment of outstanding balance in the amount of \$XXX.XX]
2. [Action 2: e.g., Retention of contractors to repair specified damage]

We anticipate that all breaches will be fully cured by [Date], which is within the timeframe permitted under the Lease Agreement. Documentation confirming the completion of these cures will be forwarded to your office immediately upon finalization.

As a professional law firm, we value our tenancy and intend to remain in full compliance with all contractual obligations. We request that you acknowledge receipt of this notice and confirm that no further legal action or lease termination proceedings will be initiated during this cure period.

Please contact [Name of Contact Person] at [Phone Number] or [Email Address] should you have any questions regarding these remedial steps.

Sincerely,

[Signature]

[Printed Name]

[Title, e.g., Managing Partner/Firm Administrator]
[Law Firm Name]