

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

**RE: Formal Offer to Resolve Shareholder Dispute - [Company Name]**

Dear [Recipient Name],

This letter is a formal proposal to resolve the ongoing disputes regarding [mention specific issue, e.g., management decisions, profit distribution, or breach of shareholder agreement] within [Company Name].

In the interest of avoiding protracted legal action and preserving the company's value, we propose the following terms for a settlement:

- **Share Buyout/Transfer:** [Description of proposed share purchase or transfer price and terms].
- **Governance Changes:** [Description of proposed changes to board seats or voting rights].
- **Financial Settlement:** [Description of any monetary payment or dividend adjustment].
- **Mutual Release:** Both parties will sign a full and final release of all current and future claims related to this dispute.

This offer is made on a "Without Prejudice" basis, meaning it cannot be used as evidence in court should litigation proceed. This proposal remains valid until [Expiration Date/Time].

Please review these terms with your legal counsel. We look forward to your response to determine if a mutually beneficial resolution can be reached.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Capacity]