

SENT VIA EMAIL AND CERTIFIED MAIL

Date: [Date]

To: [Name of Infringing Party/Agent]
Address: [Address of Infringing Party]
Email: [Email Address]

RE: NOTICE AND GOOD FAITH CEASE AND DESIST FOR COPYRIGHT MISAPPROPRIATION

Dear [Name of Infringing Party],

I am writing to formally notify you that you are currently using copyrighted material owned by [Your Name/Company Name] without authorization or license. This letter serves as a formal notice to cease and desist from all unauthorized use of said intellectual property.

1. Identification of Copyrighted Work:

The work in question is [Description of Original Work, e.g., an article, photograph, software code, graphic] titled "[Title of Work]." It was originally published on [Date] at [Location/URL of Original Work].

2. Identification of Infringing Material:

It has come to our attention that this work is being displayed, distributed, or otherwise used on your platform located at: [URL or Location of Infringing Content].

3. Notice of Misappropriation:

Your unauthorized use of this material constitutes copyright infringement under applicable copyright laws. We have a good faith belief that the use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law.

4. Required Actions:

To resolve this matter in good faith and avoid further legal action, we demand that you immediately:

- Remove and delete all instances of the copyrighted material from your website, social media, and servers.
- Cease all future use, distribution, or reproduction of the work.
- Confirm in writing by [Deadline Date] that the material has been permanently removed.

5. Reservation of Rights:

This letter is sent without prejudice to [Your Name/Company Name]'s rights and remedies, all of which are expressly reserved, including the right to seek statutory damages, legal fees, and injunctive relief should you fail to comply with this demand.

Please contact me immediately at [Your Phone Number] or [Your Email Address] to confirm your compliance.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Company]