

[Your Name]  
[Your Address]  
[Your Phone Number]  
[Your Email]

[Date]

[Recipient's Name]  
[Recipient's Address]

**RE: Proposal for Out-of-Court Modification of Child Custody and Visitation**

Dear [Recipient's Name],

I am writing this letter in good faith to propose a formal modification to our current child custody and visitation arrangement regarding our child(ren), [Child(ren)'s Name(s)].

Since our last court order dated [Date of Current Order], there have been significant changes in circumstances, specifically: [Briefly list changes, e.g., child's school schedule, work relocation, or child's age].

I believe it is in the best interest of our child(ren) to update our agreement to better reflect their current needs and to avoid the emotional and financial strain of formal litigation. My proposed adjustments are as follows:

- **Physical Custody/Visitation:** [Describe proposed schedule changes]
- **Holiday/Vacation Schedule:** [Describe proposed holiday changes]
- **Transportation:** [Describe changes to drop-off/pick-up locations or times]

I am open to discussing these points further and am willing to consider your suggestions or concerns. If we can reach a mutual agreement, I propose that we have our terms drafted into a formal Stipulation and Order to be signed by a judge, ensuring the new arrangement is legally binding without the need for a contested hearing.

Please let me know your thoughts on this proposal by [Date]. I look forward to working together to find a solution that prioritizes the well-being of our child(ren).

Sincerely,

[Your Signature]

[Your Printed Name]