

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Co-Parent's Name]
[Co-Parent's Address]
[City, State, Zip Code]

RE: Proposal for Amicable Modification of Custody/Visitation Schedule

Dear [Co-Parent's Name],

I am writing to you so that we may discuss making some adjustments to our current child custody and visitation agreement regarding [Child's Name(s)]. As [Child's Name(s)] grows older and our respective schedules evolve, I believe it would be in their best interest to update our arrangement to better reflect our current circumstances.

Specifically, I would like to propose the following modifications:

- [Proposed Change 1: e.g., Adjustment to weekday pickup times]
- [Proposed Change 2: e.g., Change in holiday rotation for the upcoming year]
- [Proposed Change 3: e.g., Modification to summer break schedule]

The primary reason for suggesting these changes is [Reason: e.g., the child's new school schedule / change in work commitments / extracurricular activities]. My goal remains to ensure that [Child's Name(s)] maintains a stable and consistent relationship with both of us while minimizing any unnecessary stress or logistical difficulties.

I value our ability to co-parent effectively and would prefer to handle this matter amicably between ourselves rather than involving the court. Please review these suggestions and let me know your thoughts. I am open to your feedback and am willing to meet or have a phone call to discuss a compromise that works for everyone involved.

If we can reach an agreement, we can document the changes in a written Stipulation and Order to be filed with the court to ensure the legal record is updated.

I look forward to hearing from you by [Date].

Sincerely,

[Your Signature]

[Your Printed Name]