

Date: [Insert Date]

To: [Co-Parent's Name]

From: [Your Name]

Subject: Proposal to Modify Co-Parenting Plan

Dear [Co-Parent's Name],

I am writing to you so that we can discuss making some adjustments to our current co-parenting schedule and agreement. As [Child's Name]'s needs and our personal schedules have changed since our last agreement, I believe updating our plan will help things run more smoothly for everyone involved.

Proposed Changes:

- [Insert specific change, e.g., Adjustment to pick-up/drop-off times]
- [Insert specific change, e.g., Changes to holiday rotation]
- [Insert specific change, e.g., Update to extracurricular activity coordination]

Reason for Proposal:

[Briefly explain why these changes are necessary, focusing on the best interests of the child, e.g., school schedule changes, new work commitments, or the child's age.]

I value our ability to work together effectively and would prefer to settle these updates between ourselves rather than involving the court system. I believe this collaborative approach is better for [Child's Name] and will save us both time and legal expenses.

Please let me know if you are open to these suggestions or if you have alternative ideas you would like to discuss. I am happy to meet in person or talk over the phone to reach a mutual agreement.

If we agree on these changes, we can put them in writing and sign a formal amendment to our current plan.

I look forward to hearing from you by [Insert Date].

Sincerely,

[Your Signature]

[Your Printed Name]