

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Recipient's Name]
[Recipient's Address]

RE: Proposal for Modification of Primary Physical Custody

Dear [Recipient's Name],

I am writing to formally propose a modification to our current child custody and visitation arrangement regarding our child(ren), [Child's Name(s)]. My goal is to reach a mutual agreement that reflects the current needs of our child(ren) without the necessity of formal court intervention.

Currently, our arrangement provides for [Briefly describe current custody]. However, due to [Reason for change, e.g., changes in work schedules, the child's school location, or the child's age], I believe it is in the best interest of our child(ren) to update these terms.

Proposed Changes:

- **Primary Physical Custody:** I propose that [Proposed Parent] assume primary physical custody.
- **Residential Schedule:** [Outline the proposed weekly or monthly schedule].
- **Holiday/Vacation Schedule:** [Outline any changes to holiday rotations].
- **Transportation:** [Propose how exchanges will occur].

I believe this new arrangement will provide [Child's Name(s)] with more stability and [mention another benefit, e.g., consistency with their school schedule].

Please review this proposal and let me know your thoughts by [Date]. I am open to discussing these terms further or attending mediation if you feel that would be helpful in finalizing an agreement. Once we agree on the terms, we can have the agreement drafted into a formal "Stipulation and Order" to be signed and filed with the court to make it legally binding.

I look forward to hearing from you so we can resolve this matter amicably for the benefit of our child(ren).

Sincerely,

[Your Signature]

[Your Printed Name]