

[Date]

[Seller Name]

[Seller Address]

[City, State, Zip Code]

**RE: Property Address: [Insert Property Address]**

Dear [Seller Name],

Thank you for the opportunity to discuss the potential sale of your property. This letter is to formally confirm that [Your Name/Firm Name] will not be representing you as your real estate agent or legal counsel in connection with the sale of the property listed above.

Please be advised of the following:

- **No Professional Relationship:** No agent-client or attorney-client relationship has been formed between you and [Your Name/Firm Name].
- **Unrepresented Status:** You are currently acting as an unrepresented party. We are not acting as your advocate, nor are we protecting your legal or financial interests in this transaction.
- **Confidentiality:** Since we do not represent you, any information you provide to us may not be kept confidential and could be disclosed to other parties in the transaction.
- **Independent Counsel:** We strongly recommend that you seek independent legal and professional advice to review all contracts, disclosures, and closing documents.

We represent [Buyer Name / Other Party Name] in this matter. Our primary duty is to our client, and we must act in their best interests at all times.

Please acknowledge your receipt of this letter and your understanding of your unrepresented status by signing below and returning a copy to us.

Sincerely,

[Your Signature]

[Your Printed Name]

[Company Name]

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**Acknowledgment:**

I, [Seller Name], acknowledge that I have read this letter and understand that [Your Name/Firm Name] does not represent me in this transaction.

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[Seller Signature]

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[Date]