

BY EMAIL AND REGISTERED MAIL

Date: [Date]

To:

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

[Recipient Email]

Re: NOTICE OF LIBELOUS CONTENT AND DEMAND FOR RETRACTION

Dear [Recipient Name],

This law firm represents [Client Name] regarding certain false and defamatory statements published by you on [Date] via [Platform/Website/Publication].

Specifically, the following statements are false and harmful to our client's reputation:

"[Quote the specific defamatory language here]"

These statements are factually inaccurate and constitute defamation per se. They have caused, and continue to cause, significant professional and personal damage to our client.

DEMAND FOR RETRACTION

In the interest of resolving this matter without formal litigation, our client hereby provides you with this good faith opportunity to retract the statements. We demand that you immediately:

1. Permanently remove the defamatory content from all platforms under your control.
2. Publish a formal, written retraction and apology in a location of equal prominence to the original statement.
3. Cease and desist from making any further false or disparaging remarks regarding our client.

The retraction should clearly state that the previous claims were unfounded and are being withdrawn. This demand is made pursuant to [Applicable State Statute, if any] to provide you the opportunity to mitigate potential damages.

Please confirm in writing by [Date/Time] that you have complied with these demands. Failure to do so will leave our client with no choice but to pursue all available legal remedies, including a lawsuit for compensatory and punitive damages, as well as legal fees.

We look forward to your immediate cooperation.

Sincerely,

[Your Name/Attorney Name]
[Law Firm Name]