

Engagement Letter for Unbundled Ghostwriting Services

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Client Name],

This letter confirms the terms and conditions under which [Writer Name/Company Name] ("Writer") will provide specific, unbundled ghostwriting services to [Client Name] ("Client"). Unlike a full-service book contract, this engagement is limited strictly to the phases selected below.

1. Scope of Work

The Writer is engaged to perform only the following selected services (check all that apply):

- ☐ Book Outline and Structural Development
- ☐ Individual Chapter Drafting (Chapters: [Numbers])
- ☐ Manuscript Critique and Developmental Notes
- ☐ Substantive Editing of Existing Material
- ☐ Professional Book Proposal

Services not explicitly listed above are outside the scope of this agreement.

2. Fees and Payment

The total fee for the selected services is \$[Amount].

- **Deposit:** \$[Amount] due upon signing.
- **Milestone Payment:** \$[Amount] due upon delivery of [Specific Milestone].
- **Final Payment:** \$[Amount] due upon completion of the scope defined above.

3. Intellectual Property and Attribution

Upon receipt of full payment, the Writer assigns all copyright and intellectual property rights for the work produced under this agreement to the Client. This is a "work-for-hire" arrangement. The Writer shall remain "ghost" and will receive no formal credit or byline unless otherwise agreed in writing.

4. Confidentiality

The Writer agrees to keep all Client information, ideas, and manuscript content strictly confidential and will not disclose any portion of the work to third parties without written consent.

5. Termination

Either party may terminate this agreement with [Number] days' written notice. In the event of termination, the Client shall pay the Writer for all work completed up to the date of termination.

6. Agreement

By signing below, both parties agree to the terms of this unbundled engagement.

Writer Signature: _____ **Date:** _____

Client Signature: _____ **Date:** _____