

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Date]

[Co-Executor's Name]  
[Co-Executor's Address]  
[City, State, Zip Code]

**RE: Request for Transparent Estate Accounting - Estate of [Deceased's Full Name]**

Dear [Co-Executor's Name],

I am writing to you in our shared capacity as Co-Executors for the estate of [Deceased's Full Name]. To ensure we fulfill our fiduciary duties accurately and maintain full transparency throughout the probate process, I am requesting a detailed accounting of the estate's financial activities to date.

Specifically, please provide documentation regarding the following:

- A current inventory of all estate assets and their appraised values.
- A record of all expenditures, debts, and taxes paid from estate funds.
- Bank statements for all accounts associated with the estate.
- Receipts or invoices for any professional services rendered (legal, accounting, etc.).
- Details of any distributions already made to beneficiaries.

As we are both legally responsible for the proper administration of this estate, it is essential that we maintain synchronized records. I would appreciate receiving these documents by [Date] so we can review them together and ensure the estate is on track for closure.

Thank you for your cooperation and your commitment to honoring the wishes of [Deceased's Full Name].

Sincerely,

[Your Signature]  
[Your Printed Name]