

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Recipient Name]  
[Recipient Title/Position]  
[Recipient Address]  
[City, State, Zip Code]

RE: Documentation of Property Boundaries for [Property Address/Legal Description]

Dear [Recipient Name],

I am writing to formally provide you with documentation regarding the property boundaries for the above-referenced location. Please find enclosed a copy of the official property survey and additional boundary evidence.

The enclosed documents include:

- A certified property survey dated [Date of Survey] conducted by [Name of Surveyor/Company].
- [List other evidence, e.g., Photographs of boundary markers, Deed excerpts, or Historical maps].

These documents clearly define the legal property lines and markers. I am providing this information to ensure that all parties have an accurate understanding of the property limits, particularly in relation to [mention specific reason, e.g., planned fencing, construction, or recent boundary discussions].

Please review these materials and keep them for your records. If you have any questions or require further clarification regarding the survey stakes or measurements, please feel free to contact me.

Sincerely,

[Your Signature]

[Your Printed Name]

Enclosures: [List names of attached documents]