

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

**RE: Proposal for Mediation Regarding Boundary Line Dispute at [Property Address/Description]**

Dear [Recipient's Name],

I am writing to you regarding the ongoing disagreement concerning the boundary line between our properties located at [Your Address] and [Recipient's Address].

As you are aware, there is a dispute regarding [briefly state the issue, e.g., the placement of the fence, the encroachment of the shed, or the shared driveway]. It is my goal to resolve this matter in a way that is fair, efficient, and preserves our relationship as neighbors.

To avoid the significant costs, time, and stress associated with formal litigation, I would like to propose that we engage in professional mediation. Mediation provides a neutral environment where a third-party mediator can help us reach a mutually acceptable written agreement.

I suggest we look into the following options for mediation:

- [Name of Local Mediation Center/Service]
- [Alternative Private Mediator Name]

I am willing to discuss sharing the costs of the mediation session equally. I believe this is the most constructive path forward for both parties.

Please let me know by [Date] if you are willing to participate in mediation. If you agree, we can then coordinate a date and time that works for everyone involved.

I look forward to hearing from you soon.

Sincerely,

[Your Signature]

[Your Printed Name]