

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Neighbor's Name]
[Neighbor's Address]
[City, State, Zip Code]

RE: Follow-Up Regarding Property Boundary Line at [Your Property Address]

Dear [Neighbor's Name],

I am writing to follow up on my previous communication dated [Date of original letter] regarding the boundary line between our respective properties.

To date, I have not received a formal response from you concerning [mention specific issue, e.g., the installation of the fence / the removal of structures / the encroachment]. As previously stated, based on the land survey conducted by [Name of Surveyor/Company] on [Date of Survey], it appears that [briefly describe the dispute].

I value our relationship as neighbors and would prefer to resolve this matter amicably and without the need for formal legal intervention. I would like to propose that we meet on [Date] at [Time] to discuss a mutually agreeable solution.

Please let me know by [Date] if this time works for you, or suggest an alternative time. If I do not hear from you by this date, I will have to consider further steps to protect my property rights.

I look forward to hearing from you soon.

Sincerely,

[Your Signature]

[Your Printed Name]