

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Recipient Name]
[Recipient Title/Organization]
[Recipient Address]
[City, State, Zip Code]

RE: Historical Title and Deed Boundary Documentation for [Property Address/Parcel ID]

Dear [Recipient Name],

I am writing to formally provide the historical title and deed boundary documentation regarding the property located at [Property Address], also identified as [Parcel ID/Tax Map Number].

The purpose of this submission is to establish a clear chronological record of ownership and to clarify the specific boundary markers as defined in historical records. Enclosed with this letter, you will find copies of the following documents:

- Certified Copy of the Original Deed, dated [Date].
- Chain of Title Report covering the period from [Start Year] to [End Year].
- Historical Survey Maps and Plat Records dated [Date].
- [List any additional documents, e.g., Boundary Line Agreements or Quitclaim Deeds].

These records indicate that the property boundaries are defined as follows: [Briefly describe boundary highlights or reference specific points in the attached survey].

This documentation is intended to support [State purpose, e.g., a pending property sale, a boundary dispute resolution, or a permit application]. Please review these materials and include them in the official file for this property.

If you require further information or have questions regarding these documents, please contact me at [Phone Number].

Sincerely,

[Your Signature]

[Your Printed Name]

Enclosures: [Number of enclosures]