

[Sender's Law Firm Name]
[Sender's Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Opposing Counsel Name]
[Opposing Law Firm Name]
[Address]
[City, State, Zip Code]

RE: Proposal for Mortgage Forbearance Agreement

Lender: [Lender Name]
Borrower: [Borrower Name]
Loan Number: [Loan Number]
Property Address: [Property Address]

Dear [Opposing Counsel Name],

This firm represents [Borrower Name] regarding the above-referenced mortgage loan. We are writing to formally propose a Mortgage Forbearance Agreement to resolve the current delinquency and avoid the necessity of further litigation or foreclosure proceedings.

My client is currently experiencing a temporary financial hardship due to [briefly state reason, e.g., medical emergency, temporary unemployment]. However, my client remains committed to the property and intends to resume regular payments once this period of hardship concludes.

We propose the following terms for a Forbearance Agreement:

- **Forbearance Period:** A period of [Number] months, commencing on [Start Date] and ending on [End Date].
- **Reduced Payments:** During the Forbearance Period, the Borrower shall make monthly payments in the amount of \$[Amount], rather than the full contractual payment.
- **Stay of Proceedings:** The Lender shall agree to stay all foreclosure activities and legal actions during the Forbearance Period.
- **Repayment Plan:** Upon expiration of the Forbearance Period, the accrued arrearage shall be addressed through [e.g., a lump sum payment, a repayment plan over 12 months, or a loan modification].

Enclosed please find [list supporting documents, e.g., financial statements, hardship letter] which demonstrate my client's current financial position and their ability to comply with the proposed terms.

This proposal is made for settlement purposes only and is without prejudice to my client's rights or defenses in any pending or future litigation. We believe this arrangement is in the best interest of both parties as it ensures the continued performance of the loan while avoiding the costs associated with foreclosure.

Please review this proposal with your client and let us know their position by [Date]. We are available to discuss these terms at your earliest convenience.

Sincerely,

[Your Name]
Counsel for [Borrower Name]