

NOTICE OF INTENT TO FILE A LAWSUIT

Date: [Insert Date]

Via: [Insert Method of Delivery, e.g., Certified Mail / Email]

TO:

[Infringing Party Name]

[Infringing Party Address]

[City, State, Zip Code]

RE: FORMAL NOTICE OF COPYRIGHT INFRINGEMENT AND INTENT TO SUE

Dear [Name of Infringing Party or Registered Agent],

This letter serves as formal notice under the laws of the United States and international copyright treaties that you are in violation of copyrighted material owned by [Your Name or Company Name].

1. IDENTIFICATION OF COPYRIGHTED WORK

I am the exclusive owner of the following copyrighted work: [Provide Title/Description of Work]. This work is registered with the U.S. Copyright Office under Registration Number [Insert Number, if applicable].

2. IDENTIFICATION OF INFRINGING MATERIAL

It has come to my attention that you are using the aforementioned work without authorization at the following location(s): [Insert URL or physical location where infringement occurs].

3. DEMAND FOR REMEDY

To avoid the commencement of legal proceedings, I demand that you perform the following actions within [Insert Number, e.g., 7] business days of the date of this letter:

- Immediately cease and desist all use of the copyrighted material.
- Remove all infringing content from your website, social media, or physical inventory.
- Provide a written accounting of all revenue generated from the unauthorized use of this material.
- Pay a settlement fee of \$[Insert Amount] for past unauthorized use and damages.

4. INTENT TO SUE

Failure to comply with these demands by [Insert Deadline Date] will result in the immediate filing of a lawsuit in federal court. I will seek all available remedies, including but not limited to, permanent injunctions, statutory damages of up to \$150,000 per willful infringement, actual damages, and recovery of all legal fees and court costs.

This letter is sent without prejudice to any other rights or remedies available to me under law or equity.

Govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Company]

[Your Phone Number]

[Your Email Address]