

SENT VIA [INSERT METHOD: CERTIFIED MAIL / HAND DELIVERY / EMAIL]

[Date]

[Name of Recipient Partner]

[Address of Law Firm]

[City, State, Zip Code]

RE: NOTICE OF BREACH OF PARTNERSHIP AGREEMENT

Dear [Partner Name],

This letter serves as formal notice that you are in breach of the Partnership Agreement dated [Date of Agreement] (the "Agreement") governing the partnership of [Law Firm Name].

Specifically, you have failed to comply with Section(s) [Insert Section Numbers] of the Agreement by engaging in the following conduct:

- [Detailed Description of Breach 1: e.g., Misappropriation of firm funds]
- [Detailed Description of Breach 2: e.g., Failure to meet capital contribution requirements]
- [Detailed Description of Breach 3: e.g., Breach of fiduciary duty or unauthorized practice]

These actions constitute a material breach of your obligations to the Firm and your partners. Under the terms of the Agreement, you are required to remedy these breaches immediately.

Demand for Cure:

To resolve this matter, you must take the following corrective actions by no later than [Date/Time Period, e.g., 10 business days]:

[Insert specific steps required to fix the breach, e.g., "Return the sum of \$X to the firm operating account."]

Failure to cure the aforementioned breaches within the specified timeframe will result in the Firm taking further legal action. This may include, but is not limited to, formal expulsion from the partnership, a lawsuit for damages, and a report to the State Bar Association if applicable.

The Partnership reserves all rights and remedies available under the Agreement and the laws of the State of [State Name]. We hope to resolve this matter internally and promptly.

Sincerely,

[Your Signature]

[Your Printed Name]

[Title, e.g., Managing Partner / Executive Committee Member]

[Law Firm Name]

cc: [Name of Other Partners or Legal Counsel]