

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Date]

[Recipient Name]

[Recipient Company Name]

[Recipient Address]

[City, State, Zip Code]

RE: NOTICE OF BREACH OF SETTLEMENT AGREEMENT

Dear [Recipient Name],

This letter serves as formal notice that you are in breach of the Settlement Agreement entered into on [Date of Agreement] between [Party Name A] and [Party Name B].

Specifically, you have failed to comply with the following term(s) of the Agreement:

[Detailed description of the breach, e.g., failure to make payment, failure to perform a specific action, or violation of confidentiality].

Under the terms of the Settlement Agreement, this breach must be remedied. I demand that you take the following corrective action(s) by [Date/Deadline]:

[List specific actions required to cure the breach].

If you fail to cure this breach within the timeframe specified, I will be forced to pursue all available legal remedies. This may include, but is not limited to, filing a motion to enforce the settlement, seeking damages for the breach, and requesting reimbursement for any legal fees incurred as a result of your non-compliance.

Please contact me immediately to confirm that you have received this notice and to state your intentions regarding the resolution of this matter.

Sincerely,

[Your Signature]

[Your Printed Name]