

LIMITED APPEARANCE COURT REPRESENTATION ENGAGEMENT LETTER

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Re: Limited Scope Representation in [Insert Case Name/Case Number]

Dear [Insert Client Name],

This letter confirms that [Law Firm Name] ("the Firm") has been retained by you for the limited purpose of legal representation in the matter referenced above. This is a "Limited Scope Representation" agreement, meaning the Firm is not your attorney for all aspects of your case, but only for the specific tasks listed below.

1. SCOPE OF SERVICES

The Firm agrees to provide legal representation ONLY for the following event(s) or task(s): [Insert specific hearing date, specific motion, or specific appearance type, e.g., "Representation at the Eviction Hearing scheduled for October 10, 2023"]

2. LIMITATION OF REPRESENTATION

The Firm's representation will automatically terminate when the task(s) listed in Section 1 are completed. The Firm will not be responsible for:

- Discovery or depositions;
- Filing additional motions or pleadings;
- Post-trial motions or appeals;
- Any other hearings or dates not specifically listed above.

3. CLIENT RESPONSIBILITIES

You remain a self-represented (pro se) litigant for all other aspects of your case. You are responsible for monitoring your mail and the court docket for any deadlines or notices not related to the specific task(s) defined in Section 1.

4. FEES AND COSTS

For this limited appearance, you agree to pay: [Insert Fee Amount, e.g., "A flat fee of \$X,XXX"]. This fee is due [Insert Due Date/Terms]. You are also responsible for any court filing fees or related costs.

5. TERMINATION

Upon completion of the services described in Section 1, the Firm will file a "Notice of Withdrawal of Limited Appearance" with the court (if required). At that point, our attorney-client relationship for this matter will end.

Please sign below to acknowledge that you understand and agree to the limited nature of this representation.

Sincerely,

[Attorney Name]
[Law Firm Name]

ACKNOWLEDGED AND AGREED:

[Client Signature]

Date: _____