[Attorney Name]
[Law Firm Name]
[Address Line 1]
[Address Line 2]
[Phone Number]
[Email Address]

[Date]

[Name of Law Enforcement Agency]
[Attn: Investigating Officer / Department Name]
[Address Line 1]
[Address Line 2]

RE: NOTICE OF REPRESENTATION

Client: [Client Name]
Case/Reference Number: [Case Number, if known]
Date of Birth: [Client DOB]

To Whom It May Concern,

Please be advised that this office has been retained to represent **[Client Name]** in connection with the above-referenced matter.

My client hereby invokes their right to remain silent and their right to counsel under the United States Constitution. **[Client Name]** does not consent to any interviews, questioning, or searches without my presence and express written consent.

All future communications regarding this matter, including any requests for statements or documentation, must be directed solely to my office at the address and phone number listed above.

Furthermore, we request that you preserve all evidence related to this investigation, including but not limited to: police reports, body camera footage, dash camera footage, audio recordings, and witness statements.

Thank you for your cooperation in this matter.

Sincerely,

[Signature]

[Attorney Name]
[Law Firm Name]