

**[Date]**

[Client Name]

[Client Address]

[City, State, Zip Code]

**RE: Notice of Case Completion and End of Representation**

Dear [Client Name],

Congratulations on the approval of your [Visa Type, e.g., H-1B, O-1, Permanent Residency]. We are pleased that this matter has reached a successful conclusion.

Enclosed/Attached you will find your original documents and the official approval notice from [Immigration Authority, e.g., USCIS]. Please keep these documents in a safe place, as they are essential for your legal status and future travel.

As the specific legal service for which we were retained has been completed, our professional relationship regarding this matter has now ended. Our firm will close your file and take no further action on your behalf unless a new formal agreement is signed.

Please take note of the following important information regarding your new status:

- **Expiration Date:** Your status is valid until [Date].
- **Reporting Requirements:** You must notify [Immigration Authority] of any change of address within 10 days.
- **Compliance:** Ensure you maintain the conditions of your visa to avoid any issues with future applications.

Thank you for allowing us to assist you with your immigration needs. If you require legal assistance in the future or have questions regarding a new matter, please do not hesitate to contact us.

Sincerely,

[Attorney Name]

[Law Firm Name]