

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Notice of Disengagement - Settlement of Personal Injury Claim

Claim Number: [Case Number]

Date of Incident: [Date of Injury]

Dear [Client Name],

We are pleased that we were able to reach a final settlement regarding your personal injury claim. This letter serves as formal notification that our legal representation of you in this matter has now concluded.

Final Settlement Details:

- Total Settlement Amount: \$[Amount]
- Legal Fees and Costs: \$[Amount]
- Medical Liens/Provider Payments: \$[Amount]
- Net Disbursement to Client: \$[Amount]

Enclosed with this letter, you will find your final settlement check and a copy of the signed release forms. We have verified that all outstanding medical bills and liens associated with this case, as identified during our representation, have been addressed as per the settlement statement.

File Retention:

We will retain your digital and physical files for a period of [Number] years, after which they will be destroyed in accordance with our data privacy policy. If you wish to obtain copies of your file, please contact us within this timeframe.

Next Steps:

As the settlement is final, our attorney-client relationship is now terminated regarding this specific incident. We will take no further action on your behalf. We recommend that you consult with a financial advisor regarding any tax implications or long-term management of your settlement funds.

It has been a pleasure representing you. If you require legal assistance in the future for a new matter, please do not hesitate to contact our office.

Sincerely,

[Attorney Signature]
[Attorney Name]
[Law Firm Name]