NOTICE OF TORT CLAIM

DATE: [Date]
TO: [Name of Manufacturer/Retailer/Entity]
ADDRESS: [Address of Entity]
RE: Notice of Product Liability Claim

CLAIMANT INFORMATION:

Name: [Full Name of Claimant]
Address: [Claimant's Address]
Phone: [Claimant's Phone Number]

INCIDENT DETAILS:

Date of Incident: [Date of Injury or Discovery of Defect]
Location of Incident: [Location where injury occurred]
Product Name: [Product Name/Model Number/Serial Number]

DESCRIPTION OF CLAIM:

This letter serves as formal notice of a tort claim against [Name of Entity] regarding a defective product. The product was [defective/dangerous] because of a [manufacturing defect / design defect / failure to provide adequate warnings].

FACTUAL BASIS:

[Provide a brief description of how the product failed and how the injury occurred.]

DESCRIPTION OF INJURIES AND DAMAGES:

As a direct result of the product defect, the claimant suffered the following injuries and damages: [List physical injuries, medical expenses, lost wages, or property damage.]

PRESERVATION OF EVIDENCE:

Demand is hereby made that you preserve all records, internal communications, design specifications, testing results, and quality control reports related to this product.

Please acknowledge receipt of this notice in writing. All further communications should be directed to the undersigned.

Sincerely,

[Signature]
[Printed Name]