

**Date:** [Insert Date]

**TO:** [Name of Partner/Partnership Committee]

**FROM:** [Your Name/Legal Counsel Name]

**RE:** Notice of Formal Dispute Regarding Partnership Agreement

Dear [Name of Recipient],

This letter serves as formal notice of a dispute arising under the Partnership Agreement dated [Insert Date of Agreement].

**Nature of the Dispute:**

The specific provisions of the Partnership Agreement currently in dispute are:

- [Reference Section/Clause Number] regarding [e.g., Profit Distribution]
- [Reference Section/Clause Number] regarding [e.g., Management Authority/Voting]
- [Reference Section/Clause Number] regarding [e.g., Capital Contributions/Withdrawal]

**Description of Breach or Conflict:**

[Provide a concise description of the actions or omissions that have led to this dispute, including dates and specific financial figures if applicable.]

**Proposed Resolution:**

In accordance with Section [Insert Number] of the Partnership Agreement regarding Dispute Resolution, I am requesting the following action be taken:

- [Proposed Remedy 1]
- [Proposed Remedy 2]

**Request for Meeting:**

I request a formal meeting to discuss this matter in a good faith effort to resolve the dispute without further escalation. Please provide your availability for a meeting within [Number] business days of receipt of this letter.

Failure to address this matter within the timeframe specified may result in the commencement of formal [Mediation/Arbitration/Litigation] proceedings as outlined in the Partnership Agreement.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Position]