

## NOTICE TO TERMINATE MONTH-TO-MONTH TENANCY

Date: [Date of Issuance]

To: [Tenant Name(s)]

And all other occupants in possession of the premises.

Property Address: [Full Property Address, Including Unit Number]

Dear [Tenant Name],

The purpose of this letter is to formally notify you that your month-to-month tenancy for the premises located at the address listed above is hereby terminated.

Pursuant to the terms of your rental agreement and in accordance with state law, you are required to vacate the premises and deliver possession of the property to the Landlord by no later than 11:59 PM on [Final Date of Move Out - must meet legal notice period requirements].

Upon your departure, please ensure the following:

- The premises are left in a clean and sanitary condition.
- All personal belongings and trash are removed from the property.
- All keys and access devices are returned to the Landlord.

A move-out inspection will be conducted on [Date/Time]. Your security deposit, minus any lawful deductions for damages beyond normal wear and tear or unpaid rent, will be returned to you at the following forwarding address:

Forwarding Address: \_\_\_\_\_

Please be advised that if you fail to vacate the premises by the date specified above, legal action will be initiated to recover possession of the property, which may include an eviction lawsuit.

Sincerely,

[Landlord or Property Manager Name]

[Landlord Signature]

[Landlord Phone Number]

[Landlord Email/Address]

### **Proof of Service:**

I certify that on [Date], I served this notice by: (Check one)

Personal delivery to the tenant.

Leaving a copy with a person of suitable age at the residence and mailing a copy via certified mail.

Posting a copy in a conspicuous place on the property and mailing a copy via certified mail.