

THIRTY-DAY NOTICE TO QUIT

Date: [Current Date]

To: [Tenant Name(s)]

Address: [Property Address, Unit Number, City, State, Zip Code]

Dear [Tenant Name],

Please take notice that you are hereby required to quit and deliver up possession of the premises located at the address above, which you currently hold as my tenant, within thirty (30) days after the service of this notice upon you.

This notice is intended for the purpose of terminating your tenancy on [Date of Vacancy]. Your tenancy will officially terminate on this date, and you are expected to have removed all personal belongings and vacated the premises by [Time, e.g., 11:59 PM] on said date.

Upon your departure, please ensure the following:

- The premises are left in a clean and sanitary condition.
- All personal property is removed from the unit.
- All keys and access devices are returned to [Landlord Name or Management Office].

A move-out inspection will be conducted on [Date/Time]. Your security deposit of \$[Amount] will be returned to you at the forwarding address provided below, minus any lawful deductions for damages beyond normal wear and tear or unpaid rent, within [Number] days as required by law.

Forwarding Address: _____

Sincerely,

[Landlord/Manager Signature]

[Landlord/Manager Printed Name]

[Landlord/Manager Phone Number]

[Landlord/Manager Address]

Proof of Service

I, [Server Name], declare that I served this Notice to Quit on [Date] by:

☐ Delivering a copy to the tenant personally.

☐ Leaving a copy with a person of suitable age and discretion at the tenant's residence/business.

☐ Sending a copy via certified mail, return receipt requested.