

Date: [Date]

To: [Name of Bank or Employer]

Address: [Street Address]

City, State, Zip: [City, State, Zip Code]

Re: Release of Garnishment Authorization

Case Number: [Court Case Number]

Debtor Name: [Name of Employee or Account Holder]

Last Four Digits of SSN: [Optional - XXX-XX-1234]

To Whom It May Concern,

Please be advised that the garnishment order previously served against the above-named individual is hereby released and terminated, effective immediately.

You are authorized and instructed to:

- Stop all further withholdings from the individual's wages or bank accounts.
- Release any funds currently being held or frozen pursuant to this garnishment order.
- Return any withheld funds that have not yet been remitted to the creditor or the court.

This release pertains only to the case number referenced above. Please update your records to reflect that this legal obligation has been satisfied or withdrawn.

If you have any questions regarding this release, please contact me at [Your Phone Number].

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Organization]

[Your Address]